

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	6/18/12	6/19/12	6/20/12	6/21/12	6/22/12	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Enter Date ----->	6/25/12	6/26/12	6/27/12	6/28/12	6/29/12	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7		7	7		21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG		C			V	0
Home/CDBG		T			A	0
HPRP					C	0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1		1	1		3
Other		8			8	16

<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

*Diana B. Allen 6/29/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section:	Real Estate / Development
From:	6/18/2012
To:	6/29/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	6/4/12	6/5/12	6/6/12	6/7/12	6/8/12	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

**Total 40**

Enter Date ----->	6/11/12	6/12/12	6/13/12	6/14/12	6/15/12	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

**Total 40**

*Daniel Hillman 6/18/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 6/4/2012  
To: 6/15/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	5/21/12	5/22/12	5/23/12	5/24/12	5/25/12	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Enter Date ----->	5/28/12	5/29/12	5/30/12	5/31/12	6/1/12	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP	H					0
NSP I	D					0
NSP II	A					0
CDBG-R	Y					0
Lunch		1	1	1	1	4
Other	8					8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*Daniel T. Bellon 6/1/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 5/21/2012  
To: 6/1/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	5/7/12	5/8/12	5/9/12	5/10/12	5/11/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7		7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG				D		0
HPRP				L		0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1		1	4
Other				8		8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Enter Date ----->	5/14/12	5/15/12	5/16/12	5/17/12	5/18/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*Dan Butler 5/22/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 5/7/2012  
To: 5/18/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	4/23/12	4/24/12	4/25/12	4/26/12	4/27/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0

**Total 40**

Enter Date ----->	4/30/12	5/1/12	5/2/12	5/3/12	5/4/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0

**Total 40**

*Dani Bollen 5/4/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 4/23/2012  
To: 5/4/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	4/9/12	4/10/12	4/11/12	4/12/12	4/13/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I					V	0
NSP II					A	0
CDBG-R					C	0
Lunch	1	1	1	1		4
Other					8	8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Enter Date ----->	4/16/12	4/17/12	4/18/12	4/19/12	4/20/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

*Daniel Bullen 4/23/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: **Real Estate / Development**  
From: **4/9/2012**  
To: **4/20/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	3/26/12	3/27/12	3/28/12	3/29/12	3/30/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I					V	0
NSP II					A	0
CDBG-R					C	0
Lunch	1	1	1	1		4
Other					8	8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Enter Date ----->	4/2/12	4/3/12	4/4/12	4/5/12	4/6/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG					H	0
Home/CDBG					D	0
HPRP					A	0
NSP I					Y	0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1		4
Other					8	8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

*De Bethan 4/5/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 3/26/2012  
To: 4/6/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	3/12/12	3/13/12	3/14/12	3/15/12	3/16/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	3/19/12	3/20/12	3/21/12	3/22/12	3/23/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP	V					0
NSP I	A					0
NSP II	C					0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*Diane Butler* 3/23/12  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 3/12/2012  
To: 3/23/2012

revised 12/9/10



**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	2/27/12	2/28/12	2/29/12	3/1/12	3/2/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Enter Date ----->	3/5/12	3/6/12	3/7/12	3/8/12	3/9/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP	V					0
NSP I	A					0
NSP II	C					0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*Daniel Batten* 3/7/12  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: **Real Estate / Development**  
From: **2/27/2012**  
To: **3/9/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	2/13/12	2/14/12	2/15/12	2/16/12	2/17/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7		7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG		V				0
HPRP		A				0
NSP I		C				0
NSP II						0
CDBG-R						0
Lunch	1		1	1	1	4
Other		8				8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Enter Date ----->	2/20/12	2/21/12	2/22/12	2/23/12	2/24/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

*David Butler 2/24/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: **Real Estate / Development**  
From: **2/13/2012**  
To: **2/24/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	1/30/12	1/31/12	2/1/12	2/2/12	2/3/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7		7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG			C			0
Home/CDBG			T			0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1		1	1	4
Other			8			8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	2/6/12	2/7/12	2/8/12	2/9/12	2/10/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*David Butler 2/16/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: **Real Estate / Development**  
From: **1/30/2012**  
To: **2/10/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	1/16/12	1/17/12	1/18/12	1/19/12	1/20/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)	H					0
Lead Grant/CDBG	D					0
Home/CDBG	A					0
HPRP	Y					0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Enter Date ----->	1/23/12	1/24/12	1/25/12	1/26/12	1/27/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG					V	0
Home/CDBG					A	0
HPRP					C	0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1		4
Other					8	8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

*D. Paul Sullivan 1/26/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: **Real Estate / Development**  
From: **1/16/2012**  
To: **1/27/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	1/2/12	1/3/12	1/4/12	1/5/12	1/6/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)	H					0
Lead Grant/CDBG	D					0
Home/CDBG	A					0
HPRP	Y					0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Enter Date ----->	1/9/12	1/10/12	1/11/12	1/12/12	1/13/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7		7	7	21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG	S		V			0
HPRP	I		A			0
NSP I	C		C			0
NSP II	K					0
CDBG-R						0
Lunch		1		1	1	3
Other	8		8			16
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*David Batten 1/13/12*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 1/2/2012  
To: 1/13/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	12/19/11	12/20/11	12/21/11	12/22/11	12/23/11	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant						0
ESG						0
General Fund						0
Home	V	V	V	V		0
Lead Grant (2009-2012)	A	A	A	A		0
Lead Grant/CDBG	C	C	C	C		0
Home/CDBG						0
HPRP					H	0
NSP I					D	0
NSP II					A	0
CDBG-R					Y	0
Lunch						0
Other	8	8	8	8	8	40
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Enter Date ----->	12/26/11	12/27/11	12/28/11	12/29/11	12/30/11	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant						0
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG	H	V	V	V	H	0
HPRP	D	A	A	A	D	0
NSP I	A	C	C	C	A	0
NSP II	Y				Y	0
CDBG-R						0
Lunch						0
Other	8	8	8	8	8	40
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*David L. Bolton* 1/13/12  
Employee Signature/Date      Supervisor Signature/Date

Division/Section: **Real Estate / Development**  
From: **12/19/2011**  
To: **12/30/2011**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	12/5/11	12/6/11	12/7/11	12/8/11	12/9/11	
<b>Week One</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Enter Date ----->	12/12/11	12/13/11	12/14/11	12/15/11	12/16/11	
<b>Week Two</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*D. Butler* 12/16/11  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 12/5/2011  
To: 12/16/2011

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	11/21/11	11/22/11	11/23/11	11/24/11	11/25/11	
<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7				14
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG			J			0
Home/CDBG			D			0
HPRP				H	H	0
NSP I				D	D	0
NSP II				A	A	0
CDBG-R				Y	Y	0
Lunch	1	1				2
Other			8	8	8	24
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*Daniel Butler 12/1/11*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Enter Date ----->	11/28/11	11/29/11	11/30/11	12/1/11	12/2/11	
<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7		7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP				D		0
NSP I				L		0
NSP II						0
CDBG-R						0
Lunch	1	1	1		1	4
Other				8		8
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Division/Section: **Real Estate / Development**  
From: **11/21/2011**  
To: **12/2/2011**

revised 12/9/10



Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

**Total Hrs. 80**

Enter Date ----->	11/7/11	11/8/11	11/9/11	11/10/11	11/11/11	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7			21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP				V	H	0
NSP I				A	D	0
NSP II				C	A	0
CDBG-R					Y	0
Lunch	1	1	1			3
Other				8	8	16
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	11/14/11	11/15/11	11/16/11	11/17/11	11/18/11	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*Das Rida 11/18/11*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 11/7/2011  
To: 11/18/2011

revised 12/9/10

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

**Total Hrs. 80**

Enter Date ----->	10/24/11	10/25/11	10/26/11	10/27/11	10/28/11	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	4	7		7	25
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG		V		D		0
HPRP		A		L		0
NSP I		C				0
NSP II						0
CDBG-R						0
Lunch	1		1		1	3
Other		4		8		12
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	10/31/11	11/1/11	11/2/11	11/3/11	11/4/11	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7		21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG	V				V	0
Home/CDBG	A				A	0
HPRP	C				C	0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1	1		3
Other	8				8	16
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*D. B. B. 11/15/11*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 10/24/2011  
To: 11/4/2011

revised 12/9/10

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Enter Date ----->	10/10/11	10/11/11	10/12/11	10/13/11	10/14/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	10/17/11	10/18/11	10/19/11	10/20/11	10/21/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG	V					0
Home/CDBG	A					0
HPRP	C					0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*David Bilton* 10/21/11  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 10/10/2011  
To: 10/21/2011

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	9/26/11	9/27/11	9/28/11	9/29/11	9/30/11	
<b>Week One:</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

Enter Date ----->	10/3/11	10/4/11	10/5/11	10/6/11	10/7/11	
<b>Week Two:</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7			7	7	21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG		S	S			0
Home/CDBG		I	I			0
HPRP		C	C			0
NSP I		K	K			0
NSP II						0
CDBG-R						0
Lunch	1			1	1	3
Other		8	8			16
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

**Total 40**

*David Bellon 10/7/11*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section:	Real Estate / Development
From:	9/26/2011
To:	10/7/2011

revised 12/9/10

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Enter Date ----->	9/12/11	9/13/11	9/14/11	9/15/11	9/16/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	9/19/11	9/20/11	9/21/11	9/22/11	9/23/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*Daniel Butler 9/23/11*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 9/12/2011  
To: 9/23/2011

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	8/29/11	8/30/11	8/31/11	9/1/01	9/2/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP					V	0
NSP I					A	0
NSP II					C	0
CDBG-R						0
Lunch	1	1	1	1		4
Other					8	8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	9/5/11	9/6/11	9/7/11	9/8/11	9/9/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant			7	7	7	21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG	H					0
HPRP	D	V				0
NSP I	A	A				0
NSP II	Y	C				0
CDBG-R						0
Lunch			1	1	1	3
Other	8	8				16
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*Delgado 9/9/11*  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 8/29/2011  
To: 9/9/2011

revised 12/9/10

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Enter Date ----->	8/15/11	8/16/11	8/17/11	8/18/11	8/19/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG	D					0
Home/CDBG	O					0
HPRP	W					0
NSP I	O					0
NSP II	P					0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	8/22/11	8/23/11	8/24/11	8/25/11	8/26/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*Dinah L. Bolton* 8/26/11  
Employee Signature/Date  
Dinah L. Bolton

Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 8/15/2011  
To: 8/26/2011

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

**Total Hrs. 80**

Enter Date ----->	8/1/11	8/2/11	8/3/11	8/4/11	8/5/11	
<b>Week One</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7		7	21
ESG						0
General Fund						0
Home	D					0
Lead Grant (2009-2012)	O					0
Lead Grant/CDBG	W					0
Home/CDBG	O			D		0
HPRP	P			L		0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1		1	3
Other	8			8		16
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

Enter Date ----->	8/8/11	8/9/11	8/10/11	8/11/11	8/12/11	
<b>Week Two</b>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant			7	7	7	21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP	S	V				0
NSP I	I	A				0
NSP II	C	C				0
CDBG-R	K					0
Lunch			1	1	1	3
Other	8	8				16
<b>Bond (Enter Project Name Below)</b>						
						0
						0
						0

Total 40

*Diana Bottom* 8/12/11  
Employee Signature/Date  
Diana Bottom

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section:	Real Estate / Development
From:	8/1/2011
To:	8/12/2011

revised 12/9/10



Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

*Revised*

Total Hrs. 80

Enter Date ----->	7/18/11	7/19/11	7/20/11	7/21/11	7/22/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home	D					0
Lead Grant (2009-2012)	O					0
Lead Grant/CDBG	W					0
Home/CDBG	O					0
HPRP	P					0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
Bond (Enter Project Name Below)						0
						0
						0

Total 40

Enter Date ----->	7/25/11	7/26/11	7/27/11	7/28/11	7/29/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7		7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)				D		0
Lead Grant/CDBG				L		0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1		1	4
Other				8		8
Bond (Enter Project Name Below)						0
						0
						0

Total 40

*D. B. Baker* 7/29/11

Employee Signature/Date

Supervisor Signature/Date

Division/Section: Real Estate / Development

From: 7/18/2011

To: 7/29/2011

revised 12/9/10

# 2

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Enter Date ----->	7/4/11	7/5/11	7/6/11	7/7/11	7/8/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant						0
ESG						0
General Fund						0
Home		D				0
Lead Grant (2009-2012)	V	O	V	V	V	0
Lead Grant/CDBG	A	W	A	A	A	0
Home/CDBG	C	O	C	C	C	0
HPRP		P				0
NSP I						0
NSP II						0
CDBG-R						0
Lunch						0
Other	8	8	8	8	8	40
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	7/11/11	7/12/11	7/13/11	7/14/11	7/15/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

*David L. Butler* 7/15/11  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: Real Estate / Development

From: 7/4/2011

To: 7/15/2011

revised 12/9/10

#1

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

Total Hrs. 80

Enter Date ----->	6/20/11	6/21/11	6/22/11	6/23/11	6/24/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant		7	7		7	21
ESG						0
General Fund						0
Home	D			S		0
Lead Grant (2009-2012)	O			I		0
Lead Grant/CDBG	W			C		0
Home/CDBG	O			K		0
HPRP	P					0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1		1	3
Other	8			8		16
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	6/27/11	6/28/11	6/29/11	6/30/11	7/1/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7		28
ESG						0
General Fund						0
Home					V	0
Lead Grant (2009-2012)					A	0
Lead Grant/CDBG					C	0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1		4
Other					8	8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

7/1/11  
Darl Baller 4/30/11  
Employee Signature/Date

Supervisor Signature/Date

Division/Section: Real Estate / Development  
From: 6/20/2011  
To: 7/1/2011

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form**

#98

**Total Hrs. 80**

Enter Date ----->	5/23/11	5/24/11	5/25/11	5/26/11	5/27/11	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	2.5	30.5
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
NSP 1						0
Lunch	1	1	1	1		4
Other					5.5	5.5

Enter Date ----->	5/30/11	5/31/11	6/1/11	6/2/11	6/3/11	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant			7	7	7	21
ESG						0
General Fund						0
Lead Grant (2004-2007)	H					0
Home	D	V				0
Lead Grant (2007-2010)	A	A				0
Lead Grant/CDBG	Y	C				0
Home/CDBG						0
NSP 1						0
Lunch			1	1	1	3
Other	8	8				16

Bond (Enter Project Name Below)						
						0
						0
						0

Bond (Enter Project Name Below)						
						0
						0
						0

**Total 40**

**Total 40**

*Dan Bolton* 6/3/11  
Employee Signature/Date

*Brian*  
*did work*  
*6/6/11 - 6/17/11*

Division/Section: 5/23/11 to 6/3/11  
From: Dinah Bolton  
To: Brian Watkins

*to July 1st*

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

#97

Total Hrs. 80

Enter Date ----->	5/9/11	5/10/11	5/11/11	5/12/11	5/13/11	
<b>Week One</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	2.5	7	7	5	7	28.5
ESG						0
General Fund						0
Lead Grant (2004-2007)	D				S	0
Home	O				I	0
Lead Grant (2007-2010)	W			C	C	0
Lead Grant/CDBG	O			T	K	0
Home/CDBG	P					0
NSP 1						0
Lunch		1	1	1	1	4
Other	5.5			2		7.5

Enter Date ----->	5/16/11	5/17/11	5/18/11	5/19/11	5/20/11	
<b>Week Two</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
NSP 1						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)	
	0
	0
	0

Total 40

Bond (Enter Project Name Below)	
	0
	0
	0

Total 40

*Dinah Bolton* 5/21/11  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: 5/9/11 to 5/20/11  
From: Dinah Bolton  
To: Brian Watkins

Planning and Development Department Bi-Weekly Work Summary  
Personnel Activity Report Form

#96

Total Hrs. 80

Enter Date ----->	4/25/11	4/26/11	4/27/11	4/28/11	4/29/11	
Week One	Mon	Tues	Wed	Thurs	Fri	
Block Grant	2.5	7	7	7	7	30.5
ESG						0
General Fund						0
Lead Grant (2004-2007)	D					0
Home	O					0
Lead Grant (2007-2010)	W					0
Lead Grant/CDBG	O					0
Home/CDBG	P					0
NSP 1						0
Lunch		1	1	1	1	4
Other	5.5					5.5

Enter Date ----->	5/2/11	5/3/11	5/4/11	5/5/11	5/6/11	
Week Two	Mon	Tues	Wed	Thurs	Fri	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Lead Grant (2004-2007)						0
Home						0
Lead Grant (2007-2010)						0
Lead Grant/CDBG						0
Home/CDBG						0
NSP 1						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0
Total						40

Bond (Enter Project Name Below)						
						0
						0
						0
Total						40

*D. Bolton* 5/6/11  
Employee Signature/Date

\_\_\_\_\_  
Supervisor Signature/Date

Division/Section: 4/25/11 to 5/6/11  
From: Dinah Bolton  
To: Brian Watkins